

VILLAGE OF SUMMIT  
7321 W. 59<sup>TH</sup> STREET  
SUMMIT, ILLINOIS 60501

APPLICATION FOR PERMIT  
NEIGHBORHOOD BLOCK PARTY

**ALL APPLICATIONS MUST BE SUBMITTED NO FEWER  
THAN 45 BUSINESS DAYS BEFORE THE DATE OF THE BLOCK PARTY**

A block party is allowed only pursuant to a permit issued by the President and the Board of Trustees under the conditions set forth in the Village of Summit Municipal Code. Please submit your permit request with ample time to be approved (Village Code: Chapter 27 of Title 10)

A petition with signatures and addresses of most residential properties on the block must be filed with this application consenting to closure of the public street for a block party. Block parties must be sponsored solely by residents and may not be for commercial, advertising, or for-profit purposes. Barricades to block the street may be obtained by calling the Department of Public Works (708-563-4809). The barricades will be erected and removed at the beginning of the day and end of the block party. Half of the street's width must remain clear of objects to accommodate public safety vehicles in the event of an emergency and to allow residents to access their property. **The maximum time for a block party is eight (8) hours with the earliest time that a block party can begin is 11:00 a.m. and the latest time to end is 9:00 p.m. All materials and barricades must be removed by 9:00 p.m.**

Applicants must provide for all the collection and removal of all trash, garbage, and litter caused by or arising out of such temporary street closure. Block party activities shall not create a public or private nuisance or an undue hazard or disturbance to the public operations, equipment, or facilities. The Village noise ordinance is enforced on a complaint basis. Block party permits provide no waiver to the noise ordinance. Alcoholic beverages shall not be sold. Recreational equipment such as jumping gyms, dunk tanks, basketball hoops, and any amusement rides may not be located on the public right-of-way but may be located on private property.

# Village of Summit

## Application BLOCK PARTY

***Applications shall be made in writing at the Office of the Village Clerk  
no fewer than 45 business days before the Block Party.***

***All Block Parties are to begin***  
***NO earlier than 11:00 a.m. and MUST end no later than 9:00 p.m.***  
***MAXIMUM OF 8 (eight) HRS TOTAL***  
**PERMIT FEE: \$25.00**

DATE OF EVENT: \_\_\_\_\_

BLOCK TO BE CLOSED: \_\_\_\_\_

NAME OF APPLICANT: \_\_\_\_\_

ADDRESS OF APPLICANT: \_\_\_\_\_

HOME / MOBILE PHONE OF APPLICANT: \_\_\_\_\_

NUMBER OF HOUSES ON BLOCK: \_\_\_\_\_

NUMBER OF CONSENTING HOUSES: \_\_\_\_\_

As applicant of the proposed closure, I certify that a majority (two-thirds) of the residents of properties fronting the street to be barricaded have consented to the closure. I also certify that I have reviewed the conditions specified in the Village of Summit Municipal Code (Title 10, Chapter 27) as well in the permit application and understand the restrictions that apply to neighborhood block parties. In addition, I am also aware that block party permits can be immediately revoked if the block party violates any of the Village of Summit Municipal Codes.

SIGNATURE OF APPLICANT: \_\_\_\_\_

DATE: \_\_\_\_\_

*For Office Use Only:*

\_\_\_ \$25.00 fee collected                      \_\_\_ Faxed to Police Department

\_\_\_ Block Petition Completed              \_\_\_ Faxed to Fire Department

\_\_\_ WO – Public Works

